

About iFile™

iFile™ is a tightly integrated, end-to-end electronic filing solution encompassing a Filer Interface, a Clerk Review, and integration with the CourtView case management system and netDMS™.

Filer Interface

iFile Filer Interface enables the capture, submission, and communication of case data and files in an easy to use, browser-based format.

An integrated eFiling solution enables a filer, such as a lawyer, to transmit documents electronically via a filer interface to the court for review and approval by a clerk. Upon approval, the eFiling is automatically routed to the courts Case Management and Document Management System for docketing and image capture. Upon logging in, Filers can access eFiled history, review confirmations, and check approval or rejection status upon logging in.

Clerk Review

iFile Clerk Review is a separate application to review, edit, reject, or approve filings. iFile clerk review enables the ability to review, edit, reject, or approve eFilings while supporting filer communication, automated docketing, and CMS/DMS integration.

- ✓ iFile integrates with the CourtView case management system and netDMS
- ✓ iFile validates case information in the CourtView system prior to eFiling submission
- ✓ Accepted eFilings are submitted to the CourtView Case Management System for docketing and netDMS for image capture
- ✓ Upon successful docketing, Filers are notified via email automatically

Integration Capabilities

iFile integrates seamlessly with the CourtView case management system and netDMS for accurate and efficient capture of document images and data.

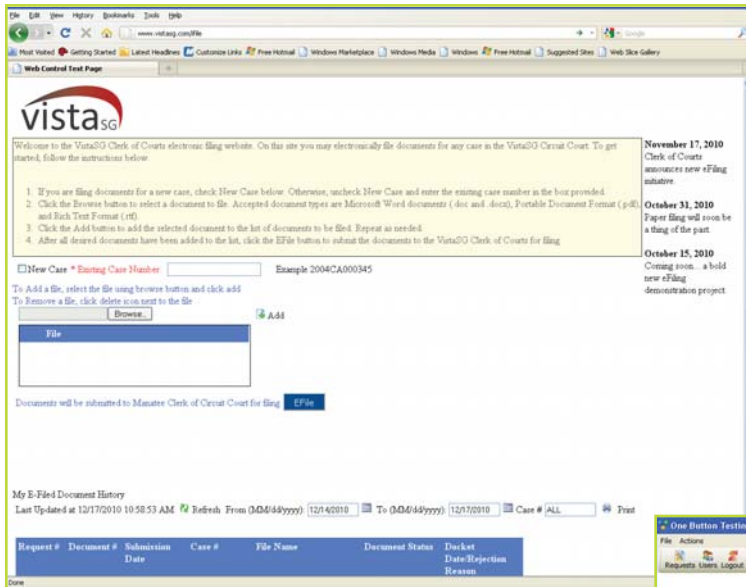
Upon approval by the clerk, iFile submits the images for storage within the netDMS system while all pertinent filing data is routed to the CourtView system.

Benefits to the Filing Community

- ✓ **Reduce Delivery Costs:** Filers save monies on the costs associated with paper filing preparation and mailing.
- ✓ **Reduce Delivery Efforts:** Filers can eFile 24 hours a day, 7 days a week; no more driving, no standing in line, and no more waiting.
- ✓ **Improve Document Control & Security:** Electronic submission eliminates the risk of document loss, damage, and corruption in transit.
- ✓ **Effective Document Tracking:** Filers are kept informed on eFiling status with automated notifications and emails during Filing process.

Benefits to the Court

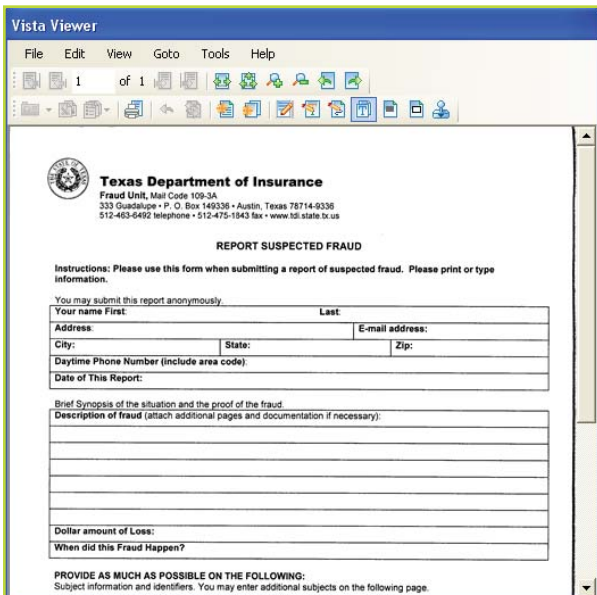
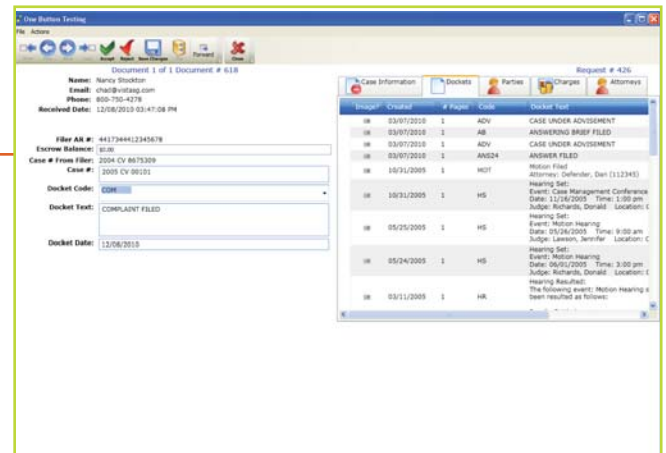
- ✓ **Increase Docketed Volumes:** Clerks can process and docket electronic case files with fewer steps, minimal effort, and significantly less time.
- ✓ **Improve Clerk Productivity & Efficiency:** Minimize data entry and the threat of errors as key data fields are captured and auto-populated.
- ✓ **Reduce Mailing Costs:** Costs associated with paper mailings are eliminated with electronic filing processing and management.
- ✓ **Provide Central Access:** Multiple people can easily retrieve and view documents from anywhere in the courthouse.
- ✓ **Improve Service to Constituents:** Provide enhanced services and multiple avenues to the filing community.
- ✓ **Eliminate Storage Issues:** Store documents electronically versus in paper form and eliminate all that wasted storage space.



- ✓ Filers can easily attach and upload documents for review by the court
- ✓ Filing history is captured and available upon logging into the iFile system
- ✓ Court staff can customize the look and feel with web banners and News & Information sections



- ✓ Clerks view recent electronic filings upon logging into the clerk review interface.
- ✓ Clerks can easily route documents from the common queue
- ✓ Tabbed interface allows clerks to view CMS data such as case information, docket, parties, charges, and attorney information
- ✓ Clerks can easily edit data provided by filer prior to accepting
- ✓ Easily accept, reject, or save an electronic filing for later



- ✓ netDMS Vista Viewer allows clerks to view efiled documents easily from the clerk review interface
- ✓ Clerks can easily add annotations to document images prior to accepting
- ✓ Document images are retained in netDMS and can be routed based on workflow rules